

## **Proposed Changes to FDM Section 8-10-1, Attachment 3: Consultant Activity Task List – 2/8/11**

Attachment 3 of FDM Section 8-10-1 currently lists and describes consultant activity tasks for development of hours/cost estimates within contractual agreements. The Department is proposing to supplement the current structure of activity codes with project category codes. These new codes have been developed to provide a common framework for distribution/tracking of costs across the various stages of highway development (Planning/Traffic; Preliminary Design; Final Design; and Construction Engineering). The category codes represent the highest level task summary that would then be used going forward in all contractual documents (links to the proposed codes are directly below the link to this summary on the website). Consistent with the Department's current practice, however, lower level task detail of hours and costs via activity codes will still be required during negotiations. This change promotes greater uniformity in how these hours/costs are rolled up and tracked for both consultant and WisDOT staff in the Department's management and accounting systems.

These proposed changes have been extensively discussed over the past two years and have been endorsed by the WisDOT/ACEC-WI/Consultant Industry's Contracts and Negotiations Task Force. To maintain maximum flexibility for both the Department and its consultants, the Task Force concluded that the current specific lower level activity task codes are not adequate for tracking the common categories of services used for design and construction services.

Implementation of these project category codes is anticipated in 2011. At that time, FDM 8-10-1, Attachment 3 will be updated to reflect these changes.

**Use the current FDM activity tasks until further notice.**